



Downtown Tillsonburg Business Improvement Area

AGENDA

Human Resources Committee Meeting - Board of Management

Monday, August 18th, 2025

4:00 pm 10-164 Broadway, Tillsonburg Web link - <https://us02web.zoom.us/j/4147170612>

1. CALL TO ORDER AT: _____ p.m.

Members present:

Staff present:

2. MOTION TO ADOPT THE AGENDA

Moved by: A. Biggar

Seconded by: W. Cameron

THAT the agenda for the HR Committee meeting of August 18th, 2025, hereby be approved.

3. DISCLOSURE OF PECUNIARY INTEREST

4. CLOSED SESSION

MOTION

Moved by: W. Cameron

Seconded by: A. Biggar

THAT the HR Committee moves into CLOSED SESSION for the purposes of:

239 (2)(b) Personal matters about an identifiable individual, including municipal or local board employees;



- Review of an allegation of harassment reported to the Board of Management and HR committee (historical context).
- Examination of the related HR investigation, including analysis of documentation and timelines.
- Discussion of findings and consideration of a resolution to conclude the complaint process.

5. RESUME OPEN SESSION AT _____ a.m.

ITEMS RESULTING FROM CLOSED SESSION

MOTION

Moved By: W. Cameron

Seconded By: A. Biggar

THAT the recommendations from the Closed Session; including communications received and matters relating to the verbal human resources complaint and actions associated therein, hereby be approved.

6. ITEMS OF PUBLIC INTEREST

7. ADJOURNMENT

Moved by: A. Biggar

Seconded by: W. Cameron

THAT the HR Committee meeting of August 18th, 2025, hereby be adjourned at _____ p.m.