



Downtown Tillsonburg Business Improvement Area

AGENDA

Meeting - Board of Management + HR Committee

Wednesday, September 25th, 2024

7:30 AM 10-164 Broadway, Tillsonburg Web link - <https://us02web.zoom.us/j/4147170612>

1. CALL TO ORDER – _____ a.m.

Members present:

Members on Zoom:

Members absent:

2. MOTION TO ADOPT THE AGENDA

Moved by: W. Cameron

Seconded by: A. Biggar

THAT the agenda for the Board of Management meeting of September 25th, 2024, be approved.

3. DISCLOSURE OF PECUNIARY INTEREST

4. MOTION TO MOVE INTO CLOSED SESSION

Moved by: B. Thompson

Seconded by: M. Bossy

That the Board of Management of the DTBIA moves into closed session for the purposes of discussing:

239 (2) (b) Personal matters about identifiable individuals, including local board employees.

Board member(s), BIA employees

Communications – Ministry of Labour

Correspondence – Ministry of Labour

Communications subject to solicitor-client privilege

Communications + correspondence to the Town of Tillsonburg

Wages – discussion of DTBIA staff wages, pay scales + compensation plan

Employee benefits coverage – short- and long-term disability

Workplace violence and harassment – recent incidents involving BIA staff and one board member

Employee assistance plan

Board of Management applications to be considered for the vacant board seat

RETURN TO OPEN SESSION – NOTE TIME: _____

7. PUBLIC MEETINGS

8. PLANNING REPORTS

9. DELEGATIONS

10. DEPUTATION(S) ON COMMITTEE REPORTS

11. INFORMATION ITEMS

12. STAFF REPORTS

12.1 EXECUTIVE DIRECTOR

12.2 MARKETING AND EVENTS

12.3 ECONOMIC DEVELOPMENT

12.4 FINANCE

13. HUMAN RESOURCES

14. GOVERNANCE

15. CONSIDERATION OF MINUTES

16. MOTIONS/NOTICE OF MOTIONS

17. RESOLUTIONS/RESOLUTIONS RESULTING FROM CLOSED SESSION

17. BY-LAWS/RESOLUTIONS

18. TO CONFIRM PROCEEDINGS RESOLUTION

Moved By: E. Odorjan

Seconded By: C. Heutinck

THAT resolution 2024-09-A to Confirm the Proceedings of the Board Meeting held on September 25th, 2024, be read for a first, second, third and final reading and the Chair and Executive Director), hereby be authorized to sign the same, and place the corporate seal thereunto.

18.1 CONFIRMING RESOLUTION 2024-009-A; – Meeting of 09/25/2024.

19. ITEMS OF PUBLIC INTEREST/ROUNDTABLE

20. ADJOURNMENT

Moved By: H. Vallee

Seconded By: M. Gleeson

THAT the Board meeting of September 25th, 2024, be adjourned at _____ a.m.