



Downtown Tillsonburg Business Improvement Area

AGENDA – OPEN SESSION

Special Meeting – HR/Finance Committee - Board of Management

Tuesday, October 06th, 2026

8:30 am 10-164 Broadway, Tillsonburg Web link - <https://us02web.zoom.us/j/4147170612>

1. CALL TO ORDER AT: _____

Quorum: TBD.

Members present:

Staff present:

2. MOTION TO ADOPT THE AGENDA

Moved by: B. Parsons

Seconded by: M. Bossy

THAT the agenda for the HR/Finance Sub-committee meeting of October 06th, 2026; hereby be adopted.

3. DISCLOSURE OF PECUNIARY INTEREST

4. CLOSED SESSION

MOTION

Moved by: W. Cameron

Seconded by: B. Parsons

THAT the Board of Management moves into CLOSED SESSION for the purposes of:

239 (2)(b) Personal matters about an identifiable individual, including municipal or local board employees;

- Discussion of applications regarding vacant board member positions; completion of an analysis and potential recommendations; and



239(2)(c) Land acquisition/disposition

- Matters relating to a proposed expansion of the BIA offices and potential lease agreement.

Note: Staff to record any direction(s) received by the Board of Management. Said direction to be approved in Open Session.

5. ITEMS RESULTING FROM CLOSED SESSION

MOTION

Moved By: W. Cameron

Seconded By: M. Bossy

THAT the recommendations from Closed Session; including staff direction; hereby be adopted.

6. CONFIRMATION OF PROCEEDINGS

MOTION

Moved by: B. Parsons

Seconded by: M. Bossy

THAT resolution 2026-010-2 to Confirm the Proceedings of the HR/Finance committee meeting held on 06 October 2025, be read for a first, second, third and final reading and the Chair and Executive Director, hereby be authorized to sign the same, and place the corporate seal thereunto.

7. ADJOURNMENT

MOTION

Moved by: B. Parsons

Seconded by: W. Cameron

THAT the Special Board of Management meeting of October 06th, 2026, hereby be adjourned at _____ a.m.